

Sampling Program Refund Authorization Form
for Wine Boutique Operators

- Instructions:**
- (1) Complete and submit the Sampling Program Refund Authorization Form to the LCBO by email: wholesaleservice@lcbo.com.
 - (2) A maximum of 10 bottles per SKU, per store, per LCBO Fiscal year may be refunded.
 - (3) Forms must be submitted by March 31 for the previous Fiscal year's samples.
 - (4) Upon approval, a credit memo will be issued to the Wine Boutique Operator by the LCBO for the cost of the product(s).

*** It is the store operator's responsibility to ensure the form is complete and accurate.**

Store Operator Number	Signature	Date
Store Operator Name	Contact Name	Telephone Number
Address		

LCBO Item No.	Product Description	Quantity (Units)

LCBO Use Only		
Approved By:	Date:	Reference:
Declined By:	Date:	Reason: