

LCBO

November 1, 2018

To: All Trade Councils

Re: 2019 Certificate of Origins and Origin Declarations due by December 17, 2018

Kyle Baker
Manager, Pricing Administration

Kyle.baker@lcbo.com
416 365 5869 tel

43 Freeland Street, 3rd Floor,
Toronto, Ontario M5E 1L7

lcbo.com

Dear Trade Partners,

For the calendar year January 1 - December 31, 2019, the LCBO requires updated, country specific Certificates of Origin and Origin Declarations as specified in the attached procedures. Please note that Certificates of Origin are country specific for NAFTA requirements, and Origin Declarations are country specific for CETA requirements.

Suppliers must complete, print, sign and electronically submit the applicable certificate. The LCBO will not accept submissions from agents. These completed and signed certificates must be **submitted to the LCBO on or before December 17, 2018** for the calendar year January 1 to December 1, 2019.

If you have questions regarding these requirements, please submit them to merchandising.support@lcbo.com

Sincerely,



Kyle Baker
Manager, Pricing Administration

LCBO

Let's get together.

PROCEDURES for submission of Certificate of Origins and Origin Declarations
January 1 to December 31, 2019

The Canada Border Services Agency (CBSA) requires a valid Certificate of Origin and Origin Declaration to be on file with the LCBO so that products that meet the regulations of the various trade agreements may have correct import duties applied, including any preferential rates. LCBO will use the various Certificates of Origin and Origin Declarations to administer provisions contained within the various trade agreements.

Currently, the following countries have a trade agreement with Canada:

- **North American Free Trade Agreement (NAFTA)**
 - all commodities of Spirits and Wines
 - U.S.A., PUERTO RICO and MEXICO

- **Canada-European Union Comprehensive Economic and Trade Agreement (CETA)**
 - all commodities of Spirits and Wines
 - ANDORRA, AUSTRIA, BELGIUM, BULGARIA, CROATIA, CYPRUS, CZECH REPUBLIC, DENMARK, ESTONIA, FINLAND, FRANCE, GERMANY, GREECE, HUNGARY, IRELAND, ITALY, LATVIA, LITHUANIA, LUXEMBOURG, MALTA, MONACO, NETHERLANDS, POLAND, PORTUGAL, ROMANIA, SAN MARINO, SLOVAKIA, SLOVENIA, SPAIN, SWEDEN, and UNITED KINGDOM

- **Canada-Ukraine Free Trade Agreement (CUFTA)**
 - all commodities of Spirits and Wines

- CHILE, COSTA RICA, COLOMBIA, , PERU and
 - all commodities of Spirits and Wines

- ISRAEL (Spirits Only)
 - all commodities of Spirits

Please note that Certificates of Origin and Origin Declarations are not required for Beer under tariff classification HS 2203.

PROCEDURES

1. The Certificate of Origin and Origin Declaration must be completed by the exporter / supplier. The LCBO will not accept origin declarations from an agent representing the exporter or supplier.

2. The product must be an active listing or will be an active listing during the time frame noted above.

3. The Certificate of Origin or Origin Declaration will only be accepted electronically. Please send completed forms to: origin.certificates@lcbo.com
 4. Certificate of Origin and Origin Declarations must be received by the LCBO on or before December 17, 2018 for applicability during the time frames noted. Failure to do so could lead to an increase in import duties and COSD rates and a \$250 CAD administration fee.
-

NAFTA

5. For products from countries pertaining to NAFTA, download and complete the country-specific certificate from the [Canada Border Services Agency](#) website:
 - a. Down and complete **sections 1, 2, and 3** on the applicable forms:

North American products:
<https://www.cbsa-asfc.gc.ca/publications/forms-formulaires/b232-16-eng.pdf>

Mexican and Costa Rican products and Israeli spirits:
<https://www.cbsa-asfc.gc.ca/publications/forms-formulaires/b246-eng.pdf>

Chilean products:
<https://www.cbsa-asfc.gc.ca/publications/forms-formulaires/b240-16-eng.pdf>

Colombian products:
<https://www.cbsa-asfc.gc.ca/publications/forms-formulaires/bsf459-eng.pdf>

Peruvian products:
<https://www.cbsa-asfc.gc.ca/publications/forms-formulaires/bsf267-16-eng.pdf>
 - b. For **section 4**, Importer's Name and Address, use the following:

LCBO
55 Lakeshore Blvd. East
Toronto, Ontario, CANADA
M5E 1A4
(tax identification number is not required)
 - c. For **section 5**, Description of Goods(s), the LCBO product number with full description including product name, bottle size and alcohol % must be provided.
 - d. For **section 6**, HS Tariff Classification Number provide the first 6 digits of the harmonized system tariff classification. This will be compared to the digits currently submitted by the LCBO at the time of entry into Canada. These must match exactly.
-

3. The Certificate of Origin or Origin Declaration will only be accepted electronically. Please send completed forms to: origin.certificates@lcbo.com
 4. Certificate of Origin and Origin Declarations must be received by the LCBO on or before December 17, 2018 for applicability during the time frames noted. Failure to do so could lead to an increase in import duties and COSD rates and a \$250 CAD administration fee.
-

NAFTA

5. For products from countries pertaining to NAFTA, download and complete the country-specific certificate from the [Canada Border Services Agency](#) website:
 - a. Down and complete **sections 1, 2, and 3** on the applicable forms:

North American products:
<https://www.cbsa-asfc.gc.ca/publications/forms-formulaires/b232-16-eng.pdf>

Mexican and Costa Rican products and Israeli spirits:
<https://www.cbsa-asfc.gc.ca/publications/forms-formulaires/b246-eng.pdf>

Chilean products:
<https://www.cbsa-asfc.gc.ca/publications/forms-formulaires/b240-16-eng.pdf>

Colombian products:
<https://www.cbsa-asfc.gc.ca/publications/forms-formulaires/bsf459-eng.pdf>

Peruvian products:
<https://www.cbsa-asfc.gc.ca/publications/forms-formulaires/bsf267-16-eng.pdf>
 - b. For **section 4**, Importer's Name and Address, use the following:

LCBO
55 Lakeshore Blvd. East
Toronto, Ontario, CANADA
M5E 1A4
(tax identification number is not required)
 - c. For **section 5**, Description of Goods(s), the LCBO product number with full description including product name, bottle size and alcohol % must be provided.
 - d. For **section 6**, HS Tariff Classification Number provide the first 6 digits of the harmonized system tariff classification. This will be compared to the digits currently submitted by the LCBO at the time of entry into Canada. These must match exactly.
-

CETA

6. For products from countries pertaining to CETA, download and complete the attached form from www.doingbusinesswithLCBO.com
-

CUFTA

7. For products from countries pertaining to CUFTA, download and complete the certificate from the Canada Border Services Agency website:

FOR ALL Certificate of Origins and Origin Declarations

8. Print the completed form. The certificate must be signed by the supplier in the country of origin and scanned. Send the completed form via email to origin.certificates@lcbo.com

These completed and signed certificates must be **submitted to the LCBO on or before December 17, 2018** for the calendar year January 1 to December 1, 2019.

If you have questions regarding these requirements, please submit them to merchandising.support@lcbo.com

CETA Origin Declaration

Section 1

LCBO Supplier #	
Supplier Name and Address	

Section 2

Contact Name and Email	
------------------------	--

Section 3

The LCBO only accepts declarations for a calendar year.

From	dd-mm-yyyy 01-01-2019	To	dd-mm-yyyy 31-12-2019
------	---------------------------------	----	---------------------------------

Section 4

Please note that a registered exporter (REX) number is required. Information on REX numbers should be obtained from the respective EU local authority. The LCBO cannot provide additional instructions on obtaining a REX number.

REX Number:	
-------------	--

Section 5

LCBO item No	Product Description	Size (ml)	Alcohol %

The exporter of the products stated above declares that, except where otherwise clearly indicated, these products are of Canada / EU preferential origin.

Signature	Print name and date
-----------	---------------------

Send this completed form via email to: origin.certificates@lcbo.com